

**Board of Fire Commissioners  
LINDENWOLD FIRE DISTRICT No.1  
Monthly & Year-End Meeting Minutes**

**Meeting Date:** December 18, 2023  
**Meeting Place:** Fire Administration Building  
**Meeting Called To Order:** 7:30pm  
**Members of Board Present:** **Chairman** – Richard Paul  
**Vice Chairman** – Tamara DeLucca  
**Treasurer** – Wayne Hans - excused  
**Secretary** – Frank Weindel  
**Commissioner** – Richard E. Roach III  
**District Clerk** – Tiffany Beac.  
**Solicitor** – David Capozzi

**Salute the Flag**

**Sunshine Law – Comm. Paul**

In accordance with the NJ Sunshine Law this meeting Notice of this meeting has been duly advertised in compliance with the provisions of the open public meetings law. Please be advised that this meeting will be recorded for possible later playback.

**Roll Call Commissioners**

Comm. DeLucca, Roach, Weindel, & Paul are present. Comm. Hans is excused.

**Minutes of the Previous Meeting – Comm. Paul**

Motion made by Comm. Weindel seconded by Comm. DeLucca to approve the November 20th Board meeting minutes as they are available to the public upon request. Any questions? (hearing none) All in favor, ayes have it.

**Correspondence – Cl. Beach**

**Cl. Beach-** We have received incoming and outgoing for the 2024 budget along with conversations with the accountant.

**Treasurer’s Report – Comm. Roach**

As of December 18, 2023

TD Bank General Checking	146,692.05
TD Bank Money Market Account	999,266.67
TD Bank Money Market Capital	2,570.24
TD Bank Payroll Checking	22,381.93
TD Bank LEA Dedicated Penalty	5,578.36
TD Bank LEA Trust Penalty	15,058.23
Investment NJ ARM	2,011,606.45
Petty Cash	200.00
Total Current Assets	3,203,353.93

Motion made by Comm. Weindel seconded by Comm. DeLucca to accept the Treasurer’s Report as read.  
Any questions? (hearing none) Roll call vote, all yes.

**Payment of Bills – Comm. Roach**

**Comm. Roach:** In front of you, you have a list of 54 bills totaling \$71,726.27

Motion made by Comm. Weindel seconded by Comm. DeLucca to approve the payment of bills.

Any questions? (hearing none) Roll call vote, all yes.

**COMMITTEE REPORTS**

**Administration / Personnel – Comm. DeLucca**

No report.

**Office of Fire Prevention – Fire Official Shannon**

**Comm. DeLucca:** Fire Official’s report for November 20th – December 18, 2023 was read aloud, a copy is attached to the minutes.

**Fire Department Equipment – Comm. Paul**

No report.

**Turn-Out Gear – Comm. Paul**

**Comm. Paul:** Everything is good.

**Apparatus – Comm. Paul**

No report.

**Recruitment / Membership – Comm. Roach**

No report

**Fitness Center – Comm. Roach**

No report

**S.O.G.'s – Comm. Paul**

No report

**Future Projects- Comm. Paul**

No report

**Communications – Comm. DeLucca**

No report.

**Computers – Comm. DeLucca**

No report.

**Assist Personnel – Comm. DeLucca**

No report

**Budget – Comm. Hans**

No report.

**Fixed Assets – Comm. Hans**

No report.

**Hydrants/ Water – Comm. Hans**

No report.

**Building Maintenance / Grounds – Comm. Hans**

No report.

**Health & Safety – Comm. Hans**

No report.

**Insurance – Comm. Roach**

No. report.

**Incentive Program – Comm. Weindel**

No report.

**Uniforms – Comm. Weindel**

**Comm. Weindel:** I handed out the hoodies.

**Training- Comm. Weindel**

No report.

**Fuel – Comm. Weindel**

No report.

**Chief's Report - Chief Beeler**

**Chief Beeler:** The report was read aloud by Chief Beeler; a copy is attached to the minutes.

**President's Report – Comm. Paul**

**Comm. Paul:** President Wells, do you have anything?

**President Wells:** Past members' night is going to be December 16<sup>th</sup> at 7pm at Station 1.

**Borough of Lindenwold – Councilman Morrissey**

**Councilman Morrissey:** We appreciate everything you did with the parade.

**Old Business – Comm. Paul**

**Comm. Paul:** Any old business? (hearing none)

**New Business – Comm. Paul**

**Comm. Paul:** Any new business? (hearing none)

**Public Portion – Comm. Paul**

Motion made by Comm. Weindel, seconded by Comm. DeLucca to open to the public. All in favor, ayes have it.

**Councilman Morrissey:** You mentioned you were trying to get a grant. Was it for anything specific?

**Chief Beeler:** It was the American Rescue Grant for NJ for AED's. They denied us.

**Councilman:** I had a few questions regarding the proposal for the new firehouse? The cost is 10.6 million, does that included financing?

**Comm. Paul:** I will have to check; I am not sure but I don't think its included.

**Councilman:** The 2007 report mentions staggering replacement of vehicles, I see you purchased a new chief's vehicle, a new ladder and want to purchase a new Squad.

**Chief Beeler:** That's at least 5 years out. We haven't even begun to discuss that project yet.

**Resident- Mr. Maurice** (full name unclear): Resident states concerns with use of fire station number 2 if a new building is built for the district.

**Comm. Paul & Chief Beeler** explained to resident that the district does not own the property that both fire stations are leased from the fire companies. The company can decide what they want to do with the property not the district.

**Mr. Maurice:** Discussion regarding KME apparatus, regarding year and usage of trucks.

**Chief Beeler:** Stated the plans of rotating apparatus and referred to Foley report from 2007 which recommends to replace front line pieces after 20 years.

**Mr. Maurice** had a question in regards to vehicles being unmarked stating that it will not fly with the insurance companies if an accident occurs.

**Comm. DeLucca** stated who works full time for Cherry Hill Department that none of their command vehicles are marked except the fire marshal's vehicles.

**Cl. Beach:** I handle all the insurance paperwork. We've had an unmarked vehicle in an accident, that is not a question that's asked.

**Mr. DeLucca:** It's my understanding that the overall bonding is maxed out. I don't have it documented.

**Sol. Capozzi:** We aren't completely maxed out. The Borough is tied to the school. The school went out for 40 million but that has nothing to do with the fire district. It is a completely separate part. There was a statute that was changed in 2019.

**Mr. DeLucca:** I did reach out to a few people to find that out & I heard the school board was maxed out.

**Sol. Capozzi:** Fire District is separate. The fire district ratable are separate from the borough.

**Mr. DeLucca:** I find that hard to believe. Some of that information is arbitrage. We will be pending an arbitrage situation. Commissioner Roach approved it and Commissioner Weindel seconded it.

**Comm. Weindel:** There is a building committee.

**Comm. Roach:** I didn't meet with the district's accountant. We are taking the recommendations

**Comm. Paul:** Parker McCay & Phoenix Advisors are our advisors & bond counsel.

Mr. DeLucca proceeded with conversation in regards to arbitrage and the building committee's involvement with bond council and Phoenix advisors.

**Comm. Paul:** States the resolution is for the question proposing the new building. It needs to go to the voters' approval in order to proceed forward.

**Frank DeLucca:** There is documented letters from bond council with the timeline. So there is one communication? In regards to the architects? What was that process Commissioner Roach?

**Comm. Roach:** The building committee.

Frank DeLucca talks about the architect and the process in appointing the architects & the channels taken.

Chief Beeler explains that we went through many different architects & contractors.

Frank DeLucca asks if anyone spoke with Cape May.

**Comm. Paul:** Not yet. It hasn't opened.

**Frank DeLucca:** I have a feeling something funny is going on because they didn't mention Cape may in the presentation.

**Comm. DeLucca** states she has a connection with Cape May and has spoken to them prior to their Grand Opening. She mentions drop ceilings and the wiring that wasn't taken in account.

Frank DeLucca: Did the architect look at No. 3?

**Comm. Paul:** He looked at all the stations.

Frank DeLucca states concerns in regards to letting the community on the west side know the commission wants to shut down this building & why he feels we need career staffing.

Motion made by Comm. Roach, seconded by Comm. Weindel, to close to the public. All in favor, ayes have it.

#### Resolutions – Comm. Paul

**Resolution 2023-31** To Adopt the 2024 Budget

Motion made by Comm. Weindel seconded by Comm. Roach Any questions? (hearing none) Roll call vote, all yes.

**Resolution 2023-32** To establish a Temporary Budget for 2024

Motion made by Comm. DeLucca, seconded by Comm. Roach. Any questions? (hearing none) Roll call vote, all yes.

**Resolution 2023-33** To establish Accounts Payable

Motion made by Comm. Weindel, seconded by Comm. Roach. Any questions? (hearing none) Roll call vote, all yes.

**Resolution 2023-34** To establish Line Item Transfers

Motion made by Comm. Roach, seconded by Comm. DeLuca. Any questions? (hearing none) Roll call vote, all yes.

**Resolution 2023-35** To establish Encumbrances

Motion made by Comm. Weindel, seconded by Comm. DeLuca. Any questions? (hearing none) Roll call vote, all yes.

**Open to Commissioners – Comm. Paul**

Commissioners wish everyone happy holidays.

**Closed Session – Comm. Paul**

N/a

**Adjourn - Comm. Paul**

Motion made by Comm. Roach seconded by Comm. Weindel to adjourn the meeting at 8:26pm.

Any questions? (hearing none) All in favor, ayes have it.

Lindenwold Fire District No.1  
**Balance Sheet**  
As of December 18, 2023

	<u>Dec 18, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
<b>1000 · CASH</b>	
1011 · TD Bank Money Market Acco...	999,266.67
1013 · TD Bank Money Market Capital	2,570.24
1015 · General Checking 3	146,692.05
1016 · Investment NJ ARM	2,011,606.45
1020 · TD Bank Payroll Checking	22,381.93
1030 · TD Bank LEA Dedicated Pen...	5,578.36
1040 · TD Bank LEA Trust Penalty	15,058.23
1090 · Petty Cash	200.00
	<hr/>
<b>Total 1000 · CASH</b>	<b>3,203,353.93</b>
	<hr/>
<b>Total Checking/Savings</b>	<b>3,203,353.93</b>
	<hr/>
<b>Total Current Assets</b>	<b>3,203,353.93</b>
	<hr/>
<b>TOTAL ASSETS</b>	<b><u>3,203,353.93</u></b>
	<hr/>
<b>LIABILITIES &amp; EQUITY</b>	<b>0.00</b>

2023-31

# 2024 ADOPTED BUDGET RESOLUTION

Lindenwold Borough FD No. 1

**FISCAL YEAR: January 1, 2024 to December 31, 2024**

WHEREAS, the Annual Budget for the Lindenwold Borough FD No. 1 (the 'Fire District') for the fiscal year beginning January 1, 2024 and ending December 31, 2024 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of December 18, 2023; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and


WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$1,331,282.00 which includes amount to be raised by taxation of \$1,282,997.00, and Total Appropriations of \$1,331,282.00; and

WHEREAS, an election shall be held annually on the third Saturday of February in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on December 18, 2023 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2024 and ending December 31, 2024 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$1,331,282.00, which includes amount to be raised by taxation of \$1,282,997.00, and Total Appropriations of \$1,331,282.00; and





BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

  
(Secretary's Signature)

12/18/23  
(Date)

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Richard J. Paul, Jr.				
Wayne Hans				
Frank Weindel				
Tammy DeLucca				
Richard E. Roach, III				


# 2024 ADOPTION CERTIFICATION

Lindenwold Borough FD No. 1

## FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2024 to December 31, 2024**

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on December 18, 2023.

<b>Officer's Signature:</b>			
<b>Name:</b>	Frank Weindel		
<b>Title:</b>	Secretary		
<b>Address:</b>	801 Scott Avenue, Lindenwold, NJ 08021		
<b>Phone Number:</b>	856-346-0935	<b>Fax:</b>	856-346-3638
<b>E-mail address:</b>	fweindel@lindenwoldfire.com		

**RESOLUTION**

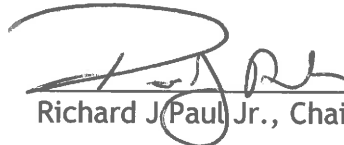
**2023 - 32**

**TEMPORARY BUDGET ADOPTION 2024**

WHEREAS, N.J.S.A. 40A:14-78.17 directs that a Board of Fire Commissioners shall adopt a temporary budget when appropriations are to be made prior to the adoption of the budget.

NOW THEREFORE, It is herein resolved and approved that a temporary budget be and is hereby adopted by the Board of Fire Commissioners covering the period prior to the adoption of the budget by the voters, in an amount not to exceed 14% of the total appropriations made for all purposes in the budget for 2024 fiscal year, excluding appropriations for interest, debt redemption and capital improvements.

Dated: 12/18/2023

  
Richard J. Paul Jr., Chairman

  
Attest: Tiffany Beach, District Clerk



**RESOLUTION**

**2023 - 33**

**ACCOUNTS PAYABLE**

WHEREAS, The Board of Fire Commissioners desires to establish accounts payable to fund all expenditures for pending contracts of purchases and services from the year 2023 budget.

NOW THEREFORE, It is herein resolved and approved that an accounts payable account be and is hereby established for the 2024 budget by the Board of Fire Commissioners, in accordance with the attached schedule.

Dated: 12/18/2023

  
Richard J Paul Jr., Chairman

  
Attest: Tiffany Beach, District Clerk

**RESOLUTION**

**2023 - 34**

**LINE ITEM TRANSFERS**


WHEREAS, The Board of Fire Commissioners has determined the necessity of making end of the year line item transfers, and

WHEREAS, the laws of the State of New Jersey permits said transfers,

NOW THEREFORE, It is herein resolved and approved, that line item transfers, in accordance with the attached schedule and is hereby approved.

Dated: 12/18/2023

  
Richard J Paul Jr., Chairman

  
Attest: Tiffany Beach, District Clerk

**RESOLUTION**

**2023 - 35**

**ENCUMBRANCES**

WHEREAS, The Board of Fire Commissioners desires to establish an encumbrance schedule to fund all expenditures for pending contracts of purchases and services from the year 2023 budget.

NOW THEREFORE, It is herein resolved and approved that an encumbrance account be and is hereby established for the 2024 budget by the Board of Fire Commissioners, in accordance with the attached schedule.

Dated: 12/18/2023

  
Richard J Paul Jr., Chairman

  
Attest: Tiffany Beach, District Clerk

# FIRE MARSHAL'S REPORT

12/18/2023

November 21, 2023 to December 18, 2023

## Inspections Completed:

Bethany Baptist Church  
Lucas Laundromat  
Carlton Rouh Office  
Spectra Care Suite D  
Walgreen's  
Lindenwold Towers Hall  
Deterding's Storage Building  
Lindenwold Tire & Auto  
Forever Young  
Christ Community Church  
Lindenwold Moose (Bar/Kitchen)  
Canal's Liquors  
Pine Ridge Apts  
Hope Residential Sober Living  
Bethany Baptist Sanctuary

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Bethany Baptist Harvest Hall  
Paul's Tavern  
Spectra Care Suite C  
777 Building Condo's  
Lindenwold Towers  
Deterding's Market  
Crown Fried Chicken  
Gastrol Gas  
Summit Place Apartments  
Lindenwold Moose (Hall)  
Best Price Auto  
La Esperanza  
Bethany Baptist Bookstore  
Bethany Baptist Soar Learning  
Don Tequilla Bar (Complaint)

## Re- inspections:

Ty and Son's Auto  
J & G Auto Center  
Summit Place Apartments

5

US Gas Food Mart  
Paul's Tavern

## Complaints Received 1

11/22/2023 Don Tequilla Bar failure to maintain the fire alarm.

Imminent Hazard 0

Requested Response 0

Civilian Burn Report 0

**Permits 0**

**Fire Report Requests: 0**

**Information to Fire District Commissioners:**

If any resident is in need of a smoke alarms, this office will install free of charge. This office received smoke alarms from a South Jersey Gas grant. We have received \$ 24,110.00 in Non- Life registration fees and \$ 1,840.00 in permit fees since our annual billing began April 1 2023. Our Life Hazard fees from the Division of Fire Safety is \$ 14,913.29. This office is working on finishing out the inspections for year-end.

Yours in Fire Safety

A handwritten signature in black ink, appearing to read 'T. Shannon', written over a faint circular stamp or watermark.

Timothy Shannon  
Fire Official